# **Continue to Learn 2011 Booking Form**



Prices

Reduced

Thanks to the L&D Fund

Delegate Details (please complete in BLOCK CAPITALS and SIGN the form)
Member of: BIGGA 🗋 CMAE 🖵 GCMA 🖵 PGA 🖵 Membership No
Mr/Mrs/Miss/Other First Name
Preferred Mailing Address
Post Code
Job Title
Club/Co Name
Contact Telephone No Mobile No
Email
Please indicate any special dietary requirements:

All bookings received after 1 January 2011 will be subject to any changes in VAT.

## **Two-Day Workshops**

Sunday 16 & Monday 17 January 2011		Member*	Non Member
Golf Course Design	Two Days	£190 + VAT 🛛	£275 + VAT 🛛
Moving Into Management	Two Days	£190 + VAT 🛛	£275 + VAT 🛛

Book

Early

To beat the VAT increase **Prices** 

Reduced

Thanks to the L&D Fund

#### Members make a saving of 31% when booking a two day workshop

## **Turf Managers' Conference**

Monday 17 January 2011			
Turf Managers' Conference	One Day	£95 + VAT	1 £190 + VAT □

## **One-Day Workshops**

#### Sunday 16th January 2011

Irrigation System Design	One Day	£95 + VAT	£190 + VAT 🗳
Basic Golf Mechanics	One Day	£95 + VAT	£190 + VAT 🛛
Outstanding Manager - Part 1	One Day	£95 + VAT	£190 + VAT 🛛
Outstanding Manager – Part 1 ITOL Certificate		£20 + VAT	£20 + VAT 🗳
Moving with the Times	One Day	£95 + VAT	£190 + VAT 🗳
Monday 17th January 2011			
Basic Budgeting and Golf Course Finance	One Day	£95 + VAT	£190 + VAT 🛛
Diagnostic and Problem Solving	One Day	£95 + VAT	£190 + VAT 🗳
Outstanding Manager – Part 2		£20 + VAT	£20 + VAT 🗳
Outstanding Manager – Part 2 ITOL Certificate	One Day	£95 + VAT	£190 + VAT 🗳
Pesticide Update	One Day	£95 + VAT	£190 + VAT 🗳
So You Want to be a Golf Course Manager	One Day	£95 + VAT	£190 + VAT 🗅
Tuesday 18th January 2011			
Golf Club Marketing	One Day	£95 + VAT	£190 + VAT 🗳

#### Members make a saving of 35% when booking a one day workshop

# Half-Day Workshops and Pre-Book Seminar Sessions

Tuesday 18 January 2011		Member*		Non Memb	er
Basic Electrical System Maintenance	Half Day	£45 + VAT		£80 + VAT	
Golf Course Policy Documents	2 hours	£30 + VAT		£70 + VAT	
Introduction to Hydraulics	Half Day	£45 + VAT		£80 + VAT	
Volunteers Workshop	1.5 hours	Free		Free	
Master Greenkeeper Workshop	Half Day	Free		Free	
Wednesday 19 January 2011					
Rules of Golf and Course Set Up for PGA Events	Half Day	£45 + VAT		£80 + VAT	
Protected Species and Habitat	Half Day	£45 + VAT		£80 + VAT	
Carbon Auditing for Business Advantage	Half Day	£45 + VAT		£80 + VAT	
Basic Greenkeeping Techniques	Half Day	£45 + VAT		£80 + VAT	
Good Soil Chemistry and Biology	Half Day	£45 + VAT		£80 + VAT	
Development Seminar for Assistants	2 hours	Free		Free	
GCMA Seminar – Getting it Right in 2011		£30	+ VA	T per person	
	GCMA Special Offer	£50 + VAT for	2 fro	m the same c	lub

Members make a saving of 44% when booking a half day workshop



\* Members of the British and International Golf Greenkeepers Association Ltd (BIGGA), the Club Managers' Association of Europe (CMAE), the Golf Club Managers' Association (GCMA) and the Professional Golfers' Association (PGA) are eligible for Member's discount at this event. *For details on becoming a BIGGA member visit www.bigga.org.uk/membership* 

If you have any queries when completing this form please contact Rachael Duffy on 01347 833800 extn. 522. Please return this completed form to: Rachael Duffy, Continue to Learn, BIGGA House, Aldwark, Alne, York YO61 1UF

Payment Details - All payments must be made by Sterling Cheque, Credit Card or Bank Transfer. All cheques should be made payable to BIGGA Limited.

#### **Booking Terms and Conditions**

Payment must be received by Wednesday 5th January 2011.

VAT at the prevailing rate will be added. The Continue to Learn programme is a service provided within the UK and VAT must be paid by all attendees. VAT No. GB 500 2920 05.

INVOICES - A request for a credit invoice must be accompanied by a signed, official order. Invoices cannot be issued to overseas delegates. Payment is due 28 days from the invoice date or by 4th January 2011, whichever is earlier. No invoices will essued after 17th December 2010. If you do not have a credit account with BIGGA a Credit Account Application form must be completed before an invoice can be raised.

CANCELLATION POLICY - Cancellations must be received in writing. Cancellations received prior to 17th December 2010 will be refunded in full, less a cancellation fee of £35. No refunds will be given for cancellations received after 17th December 2010.

All prices shown exclude VAT. Continue to Learn is a service provided within the UK and VAT must be paid by all attendees. VAT No. GB 500 2920 05.

Paid by

S/C

For office use only

A	mount Paid
£	

Method of Payme
Chq/CC/BkT/Web

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All bookings received after	1st January 2011 will be subject to any	changes in VAT.
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Conference	£		
Two Day Workshop	£		
One Day Workshops	£		
Half Day Workshops			
BIGGA Social Night	£		
Sub Total (ex VAT)			
VAT @ 17.5%	£		
(VAT will increase to 20% for bookings received after 1st January 2011)			
Total Amount Due	£		

□ Invoice (see booking terms and conditions)

Club/Company Name Club/Company Address		
Post Code		
Club/Company Tel No.:		
Email	 	
Signature	 	

Invoiced	Social	Ref	Checked
RD		DK/11/	